



Studienbegleitprogramm Rheinland-Pfalz/Saarland

für Studierende aus Asien, Afrika,
Lateinamerika und Osteuropa

How to write a motivation letter for the grant of career information

The letter of motivation should include the companies, institutions, contact persons in which the interviews are conducted or in which information is to be obtained. Furthermore, the personal motivation for the project should be described in detail.

Some helpful questions can be:

- Which institutions, contact persons and groups of people should be consulted and with what goal?
- How do the companies, institutions and contact persons relate to your studies?
- Why did you choose exactly those positions?
- What qualifications could you offer to potential employers?
- How do you see your future career in your home country?
- How could you use the experience and knowledge of studying in Germany during your later professional career to develop your home country?
- What other possibilities could the stay offer you for later employment?